

Energy Savings Opportunity Scheme

ESOS Phase 3 Company Report

Huggies Day Nursery Limited

31 October 2024, version 1.0



1 Document Control

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1.1 Revision History

Date	Version	Description	Author
31/10/2024	0.1	Initial	Tom McLeish
31/10/2024	1.0	Final	Tom McLeish

1.2 Contact Information

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1.3 Quality Control

	Name	Role	Date
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Estimates of costs and savings are based on site observations, published case studies, technical references, and professional experience. They should be regarded with caution, and recommendations are subject to detailed feasibility studies. Nothing in this report is intended to be or should be interpreted as an endorsement of, or recommendation for, any supplier, service, or product.

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2 Summary

The Energy Savings Opportunity Scheme (ESOS) is a mandatory energy assessment scheme for organisations in the UK that meet the qualification criteria. The Environment Agency is the UK scheme administrator. Organisations that qualify for ESOS must carry out ESOS assessments every 4 years. These assessments are audits of the energy used by their buildings, industrial processes, transport or any other energy purpose, to identify cost-effective energy saving measures.

This is the final ESOS Phase 3 Company Report prepared for Huggies Day Nursery Limited by TEAM Energy. The ESOS process is comprised of the following elements:

1. Creating an account on the government MESOS portal
2. Assessment and verification of ESOS qualification for Phase 3
3. Selection of sites for audit; site visits and Building Survey reports
4. Data collation, analysis, and profiling
5. Identification of opportunities for energy and CO₂e savings, including costs and associated payback periods
6. Providing information relevant to implementing energy savings opportunities, including implementation programme and potential funding support
7. Documenting ESOS Phase 1 and Phase 2 energy saving initiatives (optional)
8. Documenting energy saving initiatives implemented during ESOS Phase 3
9. Company Report and production of all necessary compliance information including energy intensity ratios
10. Submission of compliance on the MESOS portal

Details of the audit plan, surveys and reports, as well as additional data and compliance information are all found within the evidence pack that accompanies this report.

This report summarises the findings of the ESOS assessment process, highlights key recommendations and provides all compliance information that Huggies Day Nursery Limited will require for Notification of Compliance (NOC) to the Environment Agency.

Bradwell Hall Nursing Home Limited, a subsidiary of Huggies Day Nursery Limited, employ around 412 FTE¹. This means they meet the employee number criteria requiring an ESOS Phase 3 submission (greater than 249 employees).

All UK undertakings within Huggies Day Nursery Limited's corporate group must therefore take part in ESOS.

¹ Obtained from annual report submitted to Companies House for year ending 31st March 2023



The Reference Period used for this ESOS Submission is: 01/04/2022 to 31/03/2023.

The total energy consumption covered by each compliance route in this report is displayed in Table 1:

ISO 50001	DECs	Green Deal Assessment	ESOS-Compliant Energy Audits	Energy Use Not Covered by Any Compliance Route
0%	0%	0%	100%	0%

Table 1 - Reporting obligations and compliance routes used for Huggies Day Nursery Limited

3 Company Structure

Huggies Day Nursery Limited, company registration number 05379557, is the highest parent company of their corporate group and acting as Responsible Undertaking for ESOS Phase 3 compliance. The group provides nursing home and children's nursery services within the UK. Huggies Day Nursery Limited has two subsidiaries in its corporate group, and therefore three undertakings in total are covered by this ESOS compliance.

Group subsidiaries are Bradwell Hall Nursing Home Limited, 02210916, and Helping Hands Care Agency Limited, 09825483. All employees for the latter company work out of the Bradwell Hall site and have no additional energy consumption for building or transport within the scope of ESOS.



Figure 1 - Huggies Day Nursery trading logo

4 Opportunities Identified

4.1 Summary

A more detailed account of the building-related opportunities identified and the subsequent recommendations are described in the accompanying Building Survey Report for Bradwell Hall. The building chosen for this Survey Report has been selected to represent the whole of Huggies Day Nursery Limited's UK estate and the savings identified have been adapted proportionally to estimate total potential energy consumption savings. Assumptions have been made that non-surveyed buildings have similar equipment, building fabric, and energy usage/sources compared to the buildings surveyed for ESOS.

A total potential energy consumption saving of 563,296 kWh could be achieved if implementing all the building and transport-related opportunities identified, across the whole of Huggies Day Nursery Limited's UK estate. Note that quantifying potential energy savings in monetary terms has not been undertaken due to the intricate process of allocating consumption reductions across the entire property portfolio. Additionally, such calculations are not mandatory for ESOS compliance.

Summaries of opportunities identified for Huggies Day Nursery Limited to make these significant energy savings across all its UK based operations are displayed in Table 2, Table 3, and Table 4.

Organisational Purpose	Saving Category	Recommendation
Buildings	Energy management practices	M&T, electric radiator set points, reduce gas boiler flow temperature
	Behaviour change interventions	Prevent outdoor air ingress, washing machine water temperature review, switch TV screens off in corridor
	Controls improvements	Install PIR sensors
	Capital investments	LED lighting upgrade, install sub-meters, reduce lighting level, solar PV panel carpark installation, smart radiator TRVs
Transport	Energy management practices	Transport mileage/fuel reduction strategy, transport policy implementation, fleet monitoring

Table 2 - Summary of opportunities for improving energy and fuel performance across Huggies Day Nursery Limited

Organisational Purpose	Energy Saving (kWh)
Buildings	559,875
Transport	3,421
Total	563,296

Table 3 - Summary of energy saving opportunities, by organisational purpose (excluding solar PV as this measure does not strictly save energy consumed at the site)

Energy Saving Category	Energy Saving (kWh)
Energy management practices	274,096
Behaviour change interventions	3,848
Controls improvements	594
Capital investments	284,758
Total	563,296

Table 4 - Summary of energy saving opportunities, by saving category (excluding solar PV as this measure does not strictly save energy consumed at the site)

4.2 Implementation Plan

The following plan outlines a potential programme for implementing the energy saving opportunities identified in this ESOS assessment. This programme is a recommendation from TEAM Energy using information gathered during the audit and provided by Huggies Day Nursery Limited. Before using this programme either for business cases or as part of a future ESOS Action Plan, it should be reviewed alongside internal resource and monetary budgets, tenancy agreements, and lease dates, where not already shared with TEAM Energy.

Timeframe	Recommendation
Within the next 18 months	Transport Mileage/Fuel Reduction Strategy
	Transport Policy Implementation
	M&T
	Electric Radiator Temperature Set Point
	Reduce Gas Boiler Flow Temperature
	Prevent Outdoor Air Ingression
	Washing Machine Water Temperature
	Switch TV Screens Off in Corridor
	Fleet Monitoring
Within the next 3 years	LED Lighting Upgrade
	Install Sub-meters
	Install PIR Sensors
	Reduce Lighting Level
Within the next 5 years	Solar PV Panel Carpark Installation
	Smart Radiator TRVs

Table 5 - Huggies Day Nursery Limited energy saving opportunities implementation programme

To support the implementation of these opportunities, there are public and private grants and resources available. The UK Government has a central location for businesses to receive funding for carbon reduction activities for example, with descriptions of currently open fund opportunities and the result of previous programmes:

<https://www.gov.uk/guidance/find-funding-to-help-your-business-become-greener>

Additional support may be available through local councils or regional funding.

5 Total Energy Use and De-minimis

5.1 Buildings Occupied

At the ESOS Phase 3 Qualification Date, Huggies Day Nursery Limited occupied two separate sites.

Location	Address	Occupied Throughout Reference Period
Bradwell Hall	Old Hall Drive, Bradwell, Newcastle, ST5 8RQ	Yes
Trentham House	Chivelston Grove, Trentham, Stoke on Trent, ST4 8HN	Yes

Table 6 - Location of operations in the UK for Huggies Day Nursery Limited

5.2 Total Energy Consumption

ESOS requirements state that all energy consumed as part of buildings, processes, and transport is captured in the data. The exact requirements from the Environment Agency are detailed in Figure 2. For this report, all energy and fuel consumption has been converted to kWh.

4.1 Measuring your total energy consumption

You must calculate your total energy consumption during the reference period (see section 4.4). This must be calculated in a common unit, which can either be an energy unit (such as kWh) or energy spend in pound sterling. Please note that CO₂ is not an energy unit.

When considering which units to use for your total energy consumption calculation, you may wish to consider that the energy intensity ratio (see section 6) must be calculated in terms of kWh used over the reference period. You may still wish to calculate your total energy consumption in cost terms, for the purpose of identifying your areas of significant energy consumption (see section 5).

Your total energy consumption includes all input energy use, for example buildings, transport and industrial processes. All energy consumed in the UK by a qualifying group must be included (regardless of whether the asset is held directly by an overseas undertaking within the qualifying group rather than a UK undertaking or UK establishment).

Figure 2 - Energy and fuel reporting requirements from the Environment Agency

To evaluate the total consumption figure in kWh, the appropriate UK Government conversion factors were used:

Next publication date	08/06/2023	Factor set:	Condensed set
Version:	2.0	Year:	2022



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for Environment
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TEAM Energy were provided with UK estate energy consumption data covering the Reference Period 01/04/2022 to 31/03/2023.

The data was sent in spreadsheet format and checked thoroughly via communication between Huggies Day Nursery Limited's director and TEAM Energy. All data is verifiable and has been through a quality check process. Where estimates are used, the methodology can be found in section 9.

Organisational Purpose	Energy Source	Source Value	Equivalent kWh	Total Purpose kWh
Buildings	Electricity (kWh)	1,128,198	1,128,198	3,395,027
	Natural gas (kWh)	1,525,130	1,525,130	
	Biomass (kWh)	741,700	741,700	
Transport	Company-owned vehicles (miles)	7,350	8,199	17,104
	Employee-owned vehicles (miles)	8,000	8,906	
Total				3,412,132

Table 7 –All energy and fuel consumed by Huggies Day Nursery Limited throughout the Reference Period

A total energy consumption, equivalent to 3,412,132 kWh, was consumed by Huggies Day Nursery Limited throughout the Reference Period. This was from total energy use in buildings and transport for which Huggies Day Nursery Limited were responsible for.

The following table describes the chosen energy intensity ratios selected as appropriate for Huggies Day Nursery Limited, with corresponding indicator values to match the Reference Period. The recommended energy intensity ratio for buildings is calculated using building-related energy consumption (kWh) per total occupied floor area (m²), and passenger transport from transport-related energy consumption (kWh) per person-mile travelled (assumptions have been made that no more than one person travels per vehicle per journey).

Organisational Purpose	Indicator of Activity	Indicator Value	Intensity Ratio
Buildings	kWh/m ² of floor area	10,955 m ²	310
Transport	Passenger kWh/person mile	15,350 miles	1.11

Table 8 - All energy and fuel consumed by Huggies Day Nursery Limited throughout the Reference Period, normalised by relevant intensity ratios

5.3 Energy Analysis

99% of Huggies Day Nursery Limited's energy consumption is from buildings. More specifically electricity, gas and biomass use, while 1% of the consumption is from transport (Figure 3). Transport consumption is from both company and employee-owned vehicles. The total energy consumption of Huggies Day Nursery Limited for the Reference Period was 3,412,132 kWh.

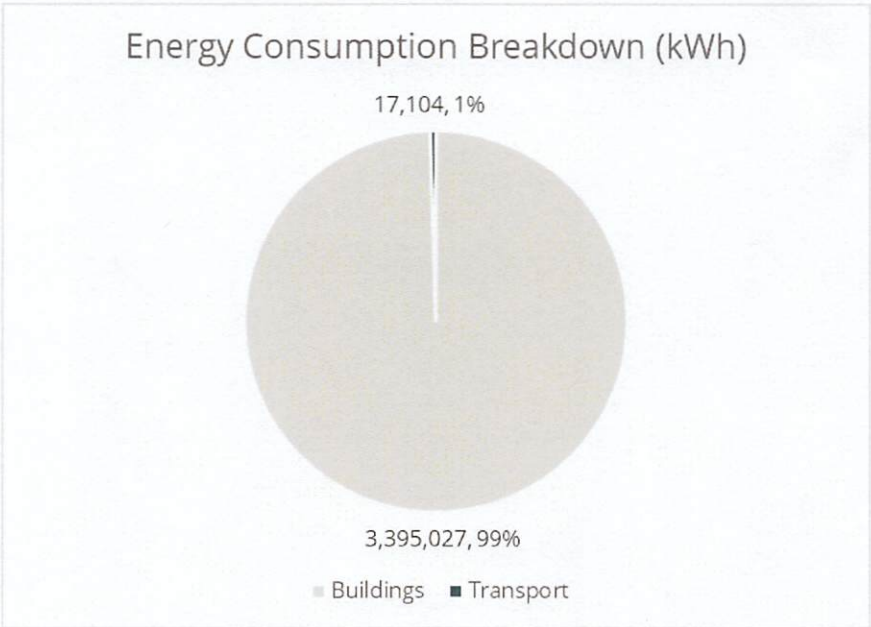


Figure 3 – Reference Period energy and fuel use of Huggies Day Nursery Limited, split by organisational purpose

Figure 4 represents the energy consumption of Huggies Day Nursery Limited per energy source. Gas consumption accounted for the highest proportion with 1,525,130 kWh of use, equivalent to 45% of the total. Electricity consumption was 33% of the total energy consumption, while biomass was 22%. Transport, more specifically company and employee-owned vehicles, came to less than 1% of the total energy consumption as it was negligible compared to the rest of the sources of energy use.

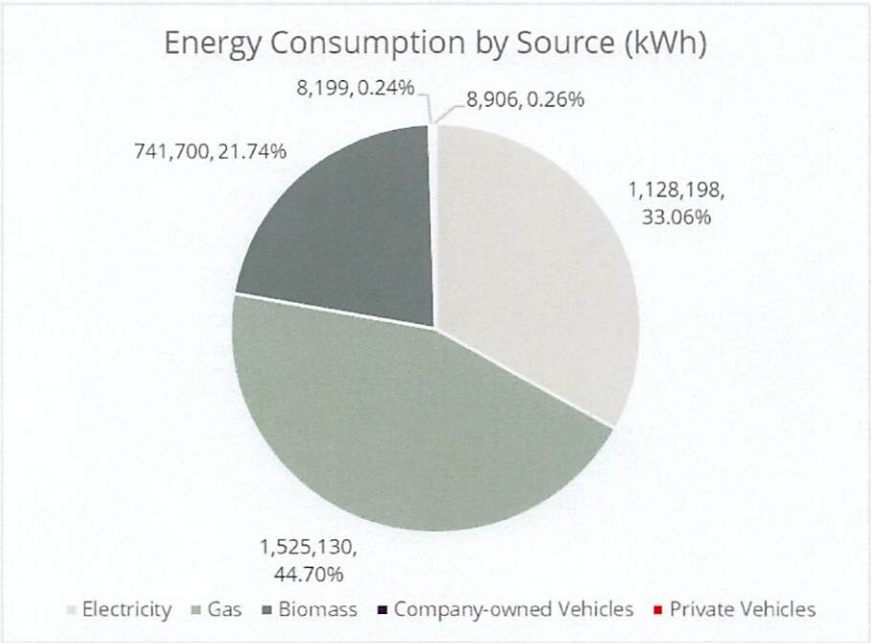


Figure 4 – Amount of energy use per source of Huggies Day Nursery Limited during the Reference Period

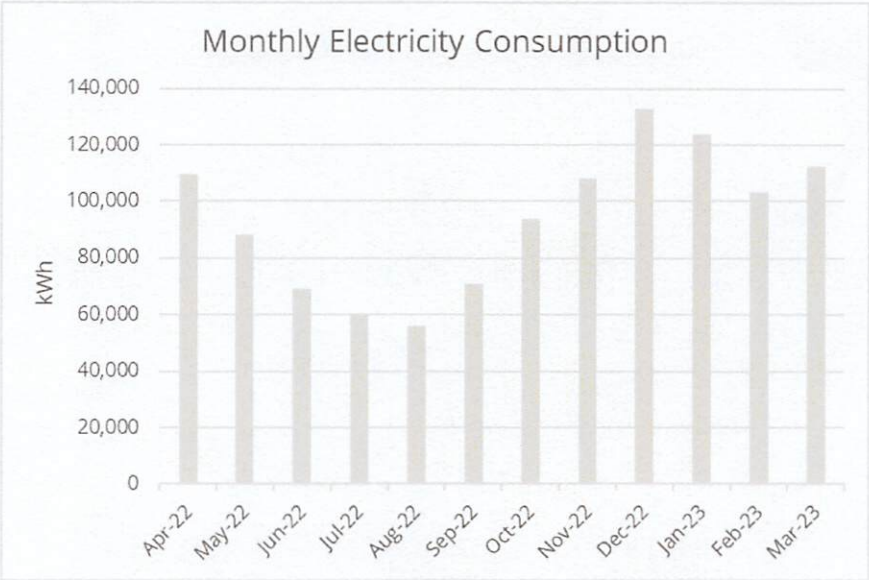


Figure 5 – Huggies Day Nursery Limited monthly breakdown of total building electricity consumption

Building-related electricity consumption by Huggies Day Nursery Limited shows a strong seasonal pattern for the Reference Period, with consumption decreasing in summer and increasing in winter. This is not usually a trend which you expect to see for electricity, but rather gas. However, in this instance, following a site visit to one of the properties in the profile, it was seen that electricity was also used for heating purposes. This could also be the case at the other building which Huggies Day Nursery Limited occupy, therefore leading to the variance seen in Figure 5. The dip observed in February 2023 is likely to be because of its shorter duration.

As expected, the gas also shows a seasonal pattern of consumption. The highest consuming month during the Reference Period for Huggies Day Nursery Limited was in December 2022, with 188,952 kWh of consumption. The month with the lowest consumption was in the summer, which was the month of July 2022, with 78,378 kWh of consumption.

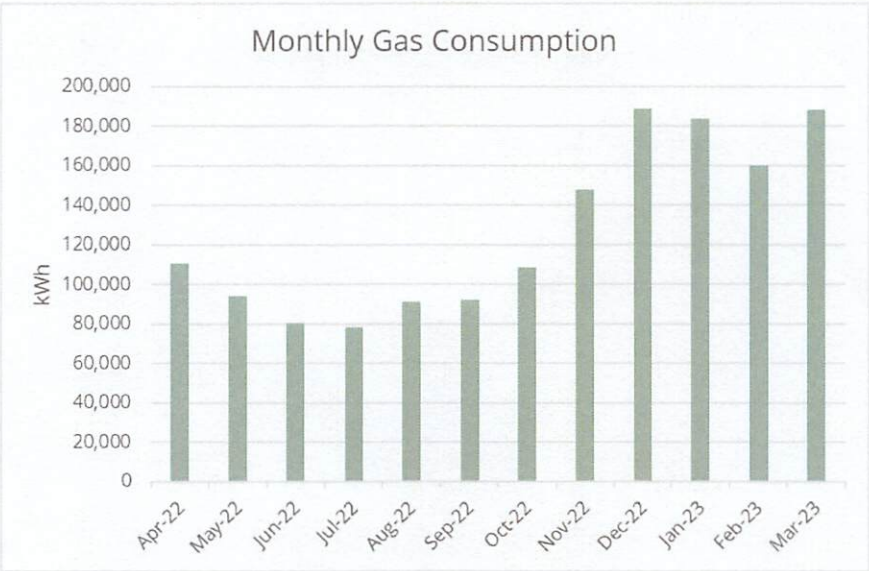


Figure 6 - Huggies Day Nursery Limited monthly breakdown of total building gas consumption

5.4 De-minimis

The de-minimis rule allows for up to 5% of total energy consumption to not require auditing.

This rule has not been applied for this ESOS assessment as to the best of our knowledge, 100% of energy use within buildings, processes and transport has been included in this report. Therefore, it has not been necessary to identify Huggies Day Nursery Limited's areas of significant energy consumption, as per ESOS Phase 3 definitions.

6 Identification of Opportunities

6.1 Audit Methodology

TEAM Energy follow ISO50002:2014 (Energy audits — Requirements with guidance for use) for our energy audits. ISO50002:2014 specifies the process requirements for carrying out an energy audit in relation to energy performance.

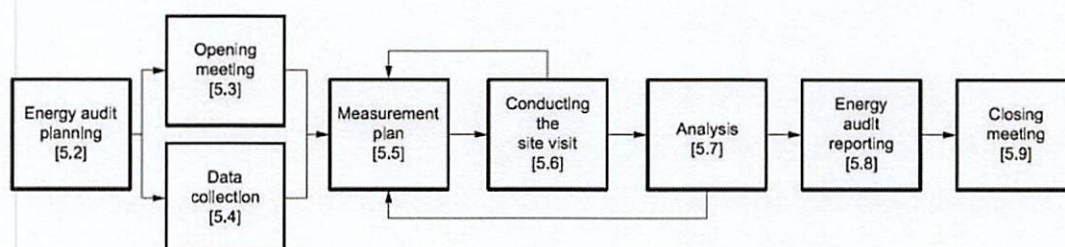


Figure 7 - ISO50002:2014 process requirements

All auditors are experienced energy experts and have a full understanding of the requirements for providing compliant Building Survey Reports or Transport Audits.

6.2 Location of Opportunities

One site was visited during the audit: Bradwell Hall. However, the opportunities identified could be implemented across all sites if appropriate.

6.3 Payback of Opportunities

The figures have been calculated based on certain assumptions and may differ from the actual payback period for the sites. Therefore, it is recommended that each suggested measure be further investigated before reaching any decision on how to improve the energy efficiency of the buildings.

7 Transport Assessment

Energy consumption from transport is included in ESOS. Each participant is only required to include transport from land, sea, or air vessels where the organisation is supplied with the fuel for business purposes, not where it is procuring a transportation service that includes an indirect payment for the fuel consumption. This scope covers journeys which start, end or both start and end within the UK.

During the Reference Period, Huggies Day Nursery Limited required business travel typically for customer assessments, employees travelling between the two sites, and pharmacy visits. This travel was conducted in company-owned vehicles (pool cars) and employee-owned vehicles ('grey fleet'). Huggies Day Nursery Limited provided transport data in spreadsheet format and no transport policy currently exists. All backing data can be found in the supporting evidence pack.

To evaluate the total consumption figure, the latest appropriate UK Government conversion factors were used:

Next publication date	08/06/2023	Factor set:	Condensed set
Version:	2.0	Year:	2022



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7.1 Transport Energy Consumption

Energy Source	Source Value	Equivalent kWh
Company-owned vehicles (miles)	7,350	8,199
Employee-owned vehicles (miles)	8,000	8,906
Total		17,104

Table 9 - Transport consumption, Huggies Day Nursery Limited, throughout the Reference Period

Transport consumption for Huggies Day Nursery Limited is from both company and employee-owned vehicles and amounts to 17,104 kWh total during the Reference Period (less than 1% of their total energy consumption). Mileage was almost the same for the two vehicle categories, with 52% of the total energy use from employee-owned vehicles and 48% from company-owned. For both categories, the mileage data provided was estimated by Huggies Day Nursery Limited in annual format. Company-owned vehicles' conversion from mileage to kWh usage is the most accurate, as vehicle engine size and fuel type information were available.

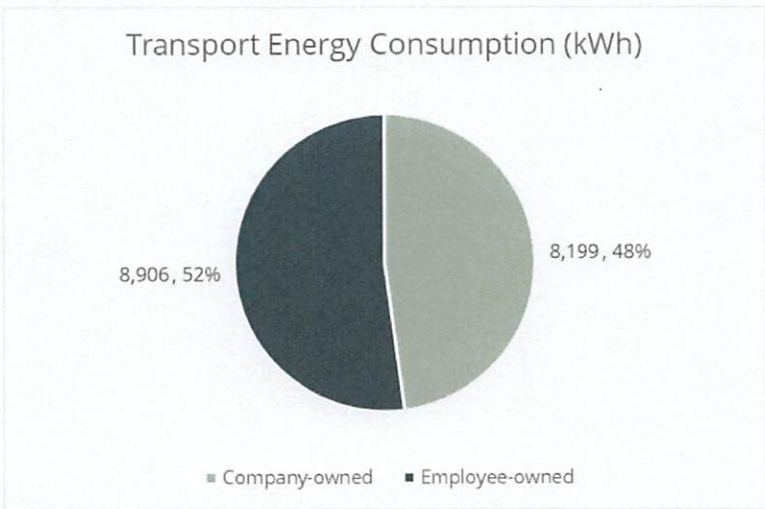


Figure 8 - Huggies Day Nursery Limited transport energy consumption breakdown during the Reference Period

7.2 Transport Energy Saving Opportunities

7.2.1 Transport Mileage/Fuel Reduction Strategy

To improve transport mileage or fuel efficiency, a company and grey fleet mileage reduction action plan should be defined and managed by Huggies Day Nursery Limited. It will be important to gain buy-in from all relevant stakeholders. Actions to consider include:

- Establish a small working group of stakeholders to help develop the strategy and individual measures.
- Engage senior managers in the process so that they understand and support the plan.
- Encourage senior managers to lead by example.
- Allow employees input to shape the recommendations. Provide clear information so they can make informed decisions about the available options.
- Ensure transport policies are implemented and then maintained on a regular basis.
- Support HR in communicating the changes and new policies to employees.

Implementation of a transport mileage/fuel reduction strategy involving key stakeholders is expected to lead to annual savings of 855 kWh for Huggies Day Nursery Limited.

7.2.2 Fleet Monitoring

The monitoring of vehicles used for business purposes has the potential to be improved across Huggies Day Nursery Limited's operations. Accurate reporting of mileage or fuel used per vehicle per journey, along with vehicle details such as engine size and fuel type, allows for accurate conversion into energy consumption kWh. Detailed travel trends can then also be reviewed to determine if driving techniques or route planning could be improved.

Maintaining up-to-date records of vehicle details (e.g. engine size, fuel type) for any vehicle used for business purposes (employee or company-owned, lease), also then allows the organisation to assess accurate potential savings by offering greener vehicles to employees. Further non-energy savings can be predicted once fleet details are monitored, for example by avoiding low emissions zone penalty charges or taking advantage of incentives and grants for low carbon vehicle purchasing.

Huggies Day Nursery Limited should implement a system to accurately record the vehicle details of all employees travelling for business purposes, and if possible, record mileage or fuel used per journey in the same system. This can be done simply using spreadsheets and administration, managed by third party transport/energy management companies (potentially with the use of vehicle telemetry hardware), or offered as part of an expenses monitoring package. Potential annual savings of 855 kWh could be achieved with regular fleet monitoring.

7.2.3 Transport Policy Implementation

Implementing effective transport policy can lead to reduced fuel use or minimising unnecessary emissions altogether. The following travel hierarchy and economical driving techniques can be added to a transport policy that is communicated to all employees travelling for business purposes. Implementing and effectively communicating a transport policy could lead to annual savings of 1,710 kWh for Huggies Day Nursery Limited.

Travel Hierarchy

The following hierarchy should be considered for any journey undertaken for business purposes.

- 1 CAN THE JOURNEY BE AVOIDED THROUGH THE USE OF AUDIO – OR VIDEO –
CONFENCING FACILITIES?

If so, these should always be the first option to help remove all carbon dioxide emissions and the bulk of the cost per journey.

- 2 CAN THE JOURNEY BE CARRIED OUT BY FOOT, BICYCLE OR PUBLIC TRANSPORT - RAIL, TUBE, OR BUS?

Public transport is often a viable option for all journeys between urban centres. It is a safer mode of transport than a car, generally results in lower emissions, and can be more business efficient when taking into account the ability to work, road delays, etc.

- 3 DO YOU HAVE A LEASE VEHICLE AVAILABLE FOR THE JOURNEY?

If you have been provided with a lease car due to your role or entitlement, this is likely to be the most cost-effective option.

- 4 IS THERE A POOL CAR OR FLEET VEHICLE AVAILABLE FOR THE JOURNEY?

Wherever possible employees are required to use available pool cars (fleet vehicles), as an alternative to claiming business mileage in a private car. By maximising the use of fleet vehicles, carbon emissions and costs can be reduced.

- 5 WILL A HIRE CAR BE COST EFFECTIVE?

For round trips over 70 miles, employees are required to use a fleet car or hire car as an alternative to private vehicles. Hire cars provide better value for longer journeys and typically have lower emission levels than private vehicles.

- 6 WHERE NONE OF THE ABOVE OPTIONS ARE AVAILABLE, AUTHORISED PRIVATE
VEHICLES MAY BE USED FOR SHORT JOURNEYS (ROUND TRIPS UNDER 70 MILES).

Employees may only use their own authorised vehicle for journeys under 70 miles, provided that they can demonstrate to their line manager that they have discounted all of the above options and have a valid driving licence, full business insurance, up-to-date MOT and service history.

Eco Driving Techniques

These tips apply to many commonly encountered situations and can have a significant effect on fuel consumption.

1. Drive smoothly

- Anticipate situations and other road users as far ahead as possible to avoid unnecessary braking and acceleration.
- Maintain a greater distance from the vehicle in front so that you can regulate your speed when necessary without using the brakes.

2. Step off the accelerator

- When slowing down or driving downhill, remain in gear but take your foot off the accelerator as early as possible. In some vehicles this will activate the fuel cut-off switch, reducing fuel flow to virtually zero.

3. Shift up early

- When accelerating, shift to a higher gear early, usually by around 2,000-2,500 RPM.
- Skip gears e.g. 3rd to 5th or 4th to 6th when appropriate.

4. Avoid excessive speed

- High speeds greatly increase fuel consumption.

5. Keep tyres correctly inflated

- Underinflated tyres are not only dangerous but also increase fuel consumption.

6. Use air conditioning sparingly

- All ancillary loads, but particularly air conditioning, add to fuel consumption.

7. Switch off the engine while waiting

- Switch off your engine if you expect to be stationary for more than a minute or so.

8. Reduce drag

- Remove racks, roof boxes and bike carriers when not in use as they significantly increase air resistance and fuel consumption at higher speeds.
- Keep windows shut at high speed.

9. Remove excess weight from the vehicle

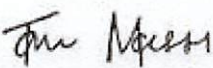
- Avoid carrying dead weight in the boot, as anything that adds to the weight of a vehicle will increase fuel consumption.

8 Signatures

This ESOS assessment has been reviewed by Tom McLeish, ESOS Lead Assessor not employed by Huggies Day Nursery Limited, and confirms the assessment meets ESOS requirements. Lead Assessor accreditation is with CIBSE (Chartered Institute of Building Services Engineers), membership number 195988. Data analysis support was provided by Nora Szigethi of TEAM Energy.

Alex Au Yeung carried out a site visit on 15/10/2024.

Relevant data and company information have been emailed to TEAM Energy and are included in the Evidence Pack.

Lead Assessor Sign-off	
Lead Assessor TEAM (Energy Auditing Agency Limited)	Tom McLeish
Signature	
Signature Date	31 October 2024

Responsible Undertaking Sign-off	
Responsible Officer (Huggies Day Nursery Limited)	JAMES TWIGGE
Responsible Officer Job Title (Board Level Director/Individual with Management Control)	DIRECTOR
Responsible Officer Signature	
Signature Date	4/11/2024

9 Appendices

9.1 Estimated Data

All data provided to TEAM Energy by Huggies Day Nursery Limited was actual data except for the following, and some additional estimation and assumptions were needed for this ESOS assessment.

Gross internal area for both occupied sites and vehicle mileage for both company and employee-owned vehicles were estimated by Huggies Day Nursery Limited.

9.2 Estimation Methodology

- The total energy consumption over the Reference Period:
 - Biomass data was only available from 28/05/22 – 28/05/23 and TEAM have assumed this fairly represents consumption for the Reference Period (01/04/22 – 31/03/23).
- The conversion of total energy consumption into kWh, where it was not measured in those units:
 - For employee-owned vehicles, average sized vehicle of unknown fuel type conversion factor was used to convert from mileage to kWh.
- The energy consumption over the 12-month period covered by any energy audit: as per the actions above.

9.3 Energy Profiling

Energy profiling has been used where data has allowed it – at a monthly level for building-related energy consumption, but only annually for transport.

9.4 Buildings/Sites Visited

A representative sample of sites were visited. The organisation has one combined day nursery & nursing home, and one nursing home. For energy auditing purposes, a site visit was conducted at Bradwell Hall (day nursery and nursing home), to represent the total two sites covered within the scope of Huggies Day Nursery Limited's ESOS.

9.5 Energy Savings Achieved in Phase 3

The following table lists all of the reported energy saving initiatives completed by Huggies Day Nursery Limited during ESOS Phase 3, and estimated energy consumption savings since the implementation date.

Energy Saving Initiative	Implementation Date	Initiative Source	Organisational Purpose	Energy Saving Category	Total Savings Achieved (kWh)
Solar Panels - Trentham House	Jul-23	Other	Buildings	Capital investments	28,500
Solar Panels - Bradwell Hall Nursing Home Phase 1	Sep-23	Other	Buildings	Capital investments	22,000
Bradwell Hall Cavity Wall Insulation	2022	Other	Buildings	Capital investments	6,000
LED lighting upgrades as units fail	2021	Other	Buildings	Capital investments	Unknown

Table 10 - Huggies Day Nursery Limited energy saving initiatives achieved during ESOS Phase 3

Organisational Purpose	Energy Savings Achieved (kWh)
Buildings	56,500
Total	56,500

Table 11 - Summary of energy saving initiatives achieved during ESOS Phase 3, by organisational purpose

Energy Saving Category	Energy Savings Achieved (kWh)
Capital investments	56,500
Total	56,500

Table 12 - Summary of energy saving initiatives achieved during ESOS Phase 3, by saving category

No UK Government support was received to help implement any of the above energy saving opportunities during ESOS Phase 3.

9.6 Notification of Compliance Details

As the ESOS Phase 3 deadline has now passed, Huggies Day Nursery Limited must complete their online Notification of Compliance (NOC) to the Environment Agency as soon as possible via the UK Government's "Manage your ESOS reporting" (MESOS) online portal. A representative of Huggies Day Nursery Limited must create an organisation user account, before any support for completing the NOC can be requested from other internal or external colleagues.

All questions should be answered by a representative of Huggies Day Nursery Limited. Should there be any difficulty in answering any of the questions, please do not hesitate to contact TEAM Energy. Information to be entered within the different sections of the NOC can be found within this report as per the following table:

NOC Section	Company Report Section	Huggies Day Nursery Limited Knowledge
Reporting obligation		
Reporting obligation	2	
Organisation details		
Responsible undertaking		✓
Contact persons		✓
Organisation structure	3	✓
Information on energy use		
Compliance route	5 & 9	
Energy consumption	5	
Energy saving opportunities	4	
Energy savings achieved	9	
Energy assessment contact		
Lead assessor details	8	
Assessment personnel	8	
Previous compliance periods		
Second compliance period		✓
First compliance period		✓
Confirmation		
Responsible officer confirmation	8	✓

Table 13 - Online Environment Agency Notification of Compliance portal guidance